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Sherlock 2 Tips

We've compiled a few of the tips from Sherlock 2's built-in help. Be sure to see all the information available about Sherlock.



Creating or editing Internet channels

You can create your own Internet channels so that you can search only the sites you're interested in. You create channels using the New Channel command in the Sherlock program.

Creating a channel

To create a new Internet channel:

- 1 Open the Channels menu and choose New Channel.
- 2 Enter a name for the channel.
- 3 Open the Channel type pop-up menu and choose a channel type.
- 4 To change the channel picture, drag a picture to the Icon box, or click the arrows next to the icon.
- 5 Click OK.
- 6 To add a Web site search engine to this channel, download a Sherlock plug-in from the site and drag it to the search sites list in the main Sherlock window.

Tip: You can also add a search engine by dragging the plug-in to the channel's well (in the main Sherlock window).

Editing a channel

To edit an Internet channel that you've created:

- Select the channel, open the Channels menu and choose Edit Channel, then make your changes.

To remove a site from a channel that you've created:

- Drag the site from the Search Sites list in the main Sherlock window to the Trash.

Searching the Internet

You can use the Sherlock 2 program (in the Apple menu) to search the Internet for terms or other specific items.

To search the Internet for specific terms:

- 1 Click the Internet Search channel.
- 2 Enter the word or words you want to search for.
- 3 In the Search Sites list, click the checkbox next to the search engines you want to use.
- 4 Click the Search button (it looks like a magnifying glass).

Using search results

To connect to a site:

- Double-click a search result in the results list.
Tip: You can also drag the search result to an open window of your browser.

To display a summary for a site:

- Select a name in the list of found items.
The summary of the site appears in the bottom section of the window, along with a banner from the engine's sponsor. You can click the banner to go to the sponsor's site.

To create a location file (alias) for a site:

- Drag the site's name from the list to the desktop.
You can double-click the location file to connect to the site. If you drag a person's name, you will create an e-mail location file.

Shortcuts

Shortcuts for choosing where to search

To select a particular folder or group of folders to search:

- Select the Files channel, then drag the folder to the volumes list.

Shortcuts for selecting search criteria

You can select search criteria in the More Search Options window, which you open by clicking the Edit button.

To move to the next text field in the More Search Options window:

- Press the Tab key.
To move backward through the fields, press the Shift and Tab keys.

To locate files that have the same characteristics as a particular file:

- 1 Select the search criteria you want to use (such as kind or label).

Don't enter any information in the text fields.

- 2 Drag the item from the Finder into the More Search Options window, click OK, then click the Search button.

Shortcuts for working with found items

You can drag found items from the Sherlock window to any location on your desktop.

To copy a found item instead of moving it:

- Press the Option key as you drag.

To make an alias of the item:

- Press the Command and Option keys as you drag.

To open a found item:

- Double-click the item.

You can also drag items to application icons and to aliases in the Finder.

To open the folder containing a found item:

- Select the item, then open the File menu and choose Open Enclosing Folder, or double-click the folder in the bottom section of the Items Found window.

To copy the name of a found item to the Clipboard:

- Select the item, then open the Edit menu and choose Copy.

To copy the path of a found item to the Clipboard:

- Select the item and press the Tab key to select the entire bottom section of the window. Then, open the Edit menu and choose Copy.

To create a summary of a text file:

- In the Finder, hold down the Control key and click the icon of the text file, then choose "Summarize File to Clipboard" from the contextual menu.

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